

**Hilltop United Methodist Church
Administrative Council Meeting Minutes**

Thursday, July 16, 2015, 7:30 pm

Present: Kelly McCuaig, Kari Juni, Michelle Behsman, Herb Fast, Jeff Adams, Karen Frydendall, Peggy Phelps, Kerry Rausch, Rolly Utzinger, Don Putzier, JoAnn Hutchinson, Paulette Booker, Eric Mundt, John Phelps, Judy Argetsinger.

The meeting was called to order by Jeff Adams.

Approval of Minutes: A motion was made by John to approve the minutes of the June 18, 2015 Ad Council meeting, Jo Ann seconded. Motion carried.

Pastor's Report: Kelly invited the council to share their vision for Hilltop in the coming year, writing down what they hoped would be the best thing about Hilltop in 2015. He pointed the council to Ephesians 3:20, which states, "Now to him who by the power at work within us is able to accomplish abundantly far more than all we can ask or imagine."

Kelly also provided an update of his activities, which included pre-marital counseling training and new clergy orientation at the conference office. He stated that he has received requests from four different couples who seek to be married. He also shared that he is currently taking online classes through Asbury and expects to finish his MDiv in one year.

Trustees Report: Eric reported that the trustees have completed work on the parsonage and the landscaping. They are waiting to see if the drainage system around the main entrance will address the water problems before beginning any new landscaping in that area. He also reported that Peter's Lawn Service is now contracted for mowing, as prior contractor resigned due to relocation. The trustees have reviewed recent expenses and are anticipating an increase in utilities expenses for the 2016 budget, adding an additional \$2000 to church utilities and \$1000 to the parsonage utilities.

Finance Report: In review of the June finance report, JoAnn reported while expenses appeared to be higher than average, \$19,316.66 of the \$45,454.67 in reported expenses were actually transfers (Major Repairs -\$4,250.00, Church Roof Fund - \$5,000.00, Future Maintenance - \$5,000.00, Increase Fund - \$5066.66). JoAnn suggested that the Ministry Candidate Support should be increased in the 2016 budget as we expect to have two requests for scholarship from Andrew Bittner and Kelly McCuaig.

Missions: Missions did not report, but there was discussion initiated by Judy concerning mission potlucks during the summer. It was suggested that the newsletter and bulletin should state that there is no potluck just to be clear.

SPRC: Kari reported that a few "Meet & Greets" have been scheduled and more will be publicized in the August newsletter. Sign up sheets have been available at the Welcome Center for these events. Kari also shared that a meeting with Kelly resulted in a discussion of organizational structure. Upon reviewing the Hilltop leadership list, Kelly wondered how Hilltop functioned as an organization and how decisions were made. He suggested reorganizing teams that aligned with our mission of upward, inward, and outward. Kelly provided an explanation of what the book of discipline requires from the ad council and he sketched a flow chart on the whiteboard to show how the realignment would work. Jeff asked for

input from council members. Questions included: how many members will be on a team, how will members be assigned to teams, will the team members need to attend council meetings. After a brief discussion, SPRC was asked to work out the details and report back to council.

Worship: Paulette reported that the worship team had met with Kelly and were excited to focus their energies on creating an excellent worship experience that provides a process for change.

Parish Nurse: Judy reported that the first aid kit was up-to-date.

Pastoral Care Team: Kelly reported that he and Marj would be visiting and serving communion to homebound members in the coming week. Kelly expressed his hope to grow this particular team.

Technology: Don asked for input on the placement of the extra speakers, whether they should be installed in the narthex or the fellowship hall. It was suggested that the kitchen is another place of need. Kelly would like to see additional monitors/screens in the narthex. Tech will gather more input from the team on these issues. Michelle mentioned the need to shop for new membership software, stating there are better options available.

Next Meeting/Adjournment: The next meeting will be on Thursday, August 20, 2015 at 7:30 pm. Kelly closed with prayer. Meeting was adjourned.

Respectfully submitted by Michelle Behsman.