

**Hilltop United Methodist Church
Administrative Council Meeting Minutes
Thursday, May 16, 2019**

Present: Allison Bass, Paulette Booker, Don Putzier, Stacy Vanderwerf, Kelly McCuaig, Kerry Rausch, Mark Wright, Paulette Adams, Bob Berg, Terry Berg, Karin Gavin, Wayne Baumgartner, and John Phelps (via phone).

Allison opened with scripture (Galatians 6:9) and invited all to pray as led.

Visioning: Pastor Kelly reminisced about his time at Hilltop and the transition to his new church. This will be his last Administrative Council meeting at Hilltop. Kelly will be greatly missed by the Ad Council members.

Approval of Minutes: Bob Berg moved to approve the April Ad Council Minutes. Don Putzier seconded. Motion carried.

Upward: Paulette Booker stated there is no updates at this time and expressed her undying gratitude for Pastor Kelly.

Inward: Stacy Vanderwerf stated there will be a few summer Connect Groups offered and that Connect Academy Year B is completed. She too expressed that she is eternally indebted to Pastor Kelly. Pastor Kelly provided an update on the MCCI teams. The Children and Youth Team has met and will be meeting in person with their coach. The Signature Ministry team has had initial contract with their coach, Benji Sayre who works with the Wesley Foundation. The Facility and Welcome teams will be assigned coaches soon.

Trustees: Bob Berg stated that Spring Clean Up at the church went well with a good turn out of volunteers. The Community Garden is ready for use. Two bedrooms in the parsonage will need to be painted in preparation for Pastor Matt and his family. The washer and dryer have been delivered.

Finance: Mark Wright presented the financial report stating that April's giving was consistent and that the trend for the year is looking okay but that a more complete picture will be available after the summer. Also pointed out were areas of the budget that spending trends are outpacing the budgeted amount. An updated budget was presented which included updated salaries and reduced expenditures. Bob Berg asked that Mark Wright's hard work in this area be recognized. Don Putzier moved to approve the financial report and Stacy Vanderwerf seconded the motion. Motion carried. Also discussed was the need for a policy on how to administer camper scholarships. This item was tabled until after Pastor Matt arrives. If there are persons interested in camp scholarships for 2019 they would be directed to talk to Pastor Kelly.

Kids Connections: Jocelin Reynolds and Karin Gavin have kept the program running since Robin's resignation. This coming Sunday is the last day of Kids Connections before a summer break. Also discussed is the need to ensure that all volunteers with youth and children have completed the Safe Sanctuary Training and a background check.

Youth and Campus Ministry: Paulette Booker reported that the Wesley Board met today and that 8-9 applications for a Campus Minister have been received and that the Board will be reviewing the

applications. Terry Berg stated that with the MCCI and YMAT teams being established the youth program is running fine.

Pastoral Care: Terry Berg and met with Ron Sniff and gave him a prayer shawl. Others in need of pastoral care visits were mentioned throughout discussion.

Endowment: John Phelps stated the Education and Leadership Endowment balance is \$34,883.90 which is up 9.5% for the year. The Property Fund Endowment balance is \$19,230.90, up 10.6% for the year. Val Walker who works with the UMC endowments is retiring and her replacement is yet to be determined.

Technology: Don Putzier stated the digital recorder is back reinstalled from getting service work.

Old Business: None

New Business: Don Putzier mentioned that Annual Conference will be held in St. Cloud June 18-20, 2019 and that he and Paulette Booker will be attending. The meeting will include discussion on judicial ruling. Don Putzier asked for prayers for Stephanie and himself stating they had to put their dog down.

The meeting was closed by Pastor Kelly offering the closing prayer.