

**Hilltop United Methodist Church**  
**Administrative Council Meeting Minutes**  
**Thursday, September 20, 2018, 6:30 pm**

**Present:** Kelly McCuaig, Paulette Booker, Kerry Rausch, Bonnie Weingartz, Bob Berg, Terry Berg, Don Putzier, Paulette Adams, Judy Argetsinger, Stacy Vanderwerf, Michelle Behsman, Shannon McCuaig, John Phelps (via phone).

The meeting was opened in prayer by Allison Bass.

**Pastor's Report:** Kelly reviewed the schedule for the upcoming MCCI weekend.

**Approval of minutes:** Minutes from the last meeting on August 23, 2018, were available for review. A motion was made by Kerry Rausch to approve the minutes as presented. Bob Berg seconded. The motion passed.

**Upward:** Paulette Booker reported that the artistic illustration team will meet next week to begin planning for Advent.

**Inward:** (Nominations/Leadership): Stacy reported that registration is now open for Fall Connect Groups (beginning Oct. 29th) and Connect Academy (beginning Oct. 24th).

**Outward:** Shannon provided an update—school supplies have been delivered Kennedy Elementary and Hilltop will serve the Salvation Army noon meal on Sunday, Sept. 30th. Meal preparation will be Friday, Sept. 28th at Hilltop. Shannon also informed the Council that she will be stepping down as the Outward chair at the end of this year. Paulette Adams provided details on Operation Christmas Child—collection week will be Nov. 11-18, 2018.

**Trustees:** Bob Berg reported that Alec Scherer plans to do his Eagle Scout project on Sat., Oct 27th (to redo the mulch around the building and replace mulch around the sanctuary with larger rock). The trustees will clean out the garage on Sat., Sept. 29th.

**Finance:** Kerry Rausch reported that total expenditures in August were \$38,552.83, income was \$20,916.93. Checking balance at the end of August was \$42,991.24. \$38,724.27 was designated, leaving a working general fund balance of \$4,266.97. Kelly reported that he will discuss with SPRC the release of dollars from the Increase Fund to cover increased staffing expenses per the original intent of the Increase Fund. John Phelps suggested developing a recommendation for use of the Increase Funds. The Council affirmed the authority of SPRC to determine the use of Increase Funds for staffing. Don Putzier made a motion to approve the finance report. Paulette Adams seconded. The motion carried.

**SPRC:** John Phelps reported that SPRC has completed a job description for the Wesley House Coordinator. They will address the need to backfill the Administrative Assistant position after the MCCI process is complete.

**Children's Ministry:** Kelly reported that it has been a great start with Kids Connection and the nursery.

**Parish Nurse:** Judy Argetsinger reported that the Red Cross will be at Hilltop Tues., Oct. 23rd for a blood drive. She will also restock the first aid kit and test the defibrillator.

**Stewardship:** Kelly spoke briefly about the stewardship plan and the Estimate of Giving cards. His hope is that all will discover a deeper place of spiritual sacrifice and will experience joy in their growth in generosity.

**New Business:** Kelly reported fruit from the district men's retreat that he and six other men from Hilltop attended last month. The men have cast a vision to meet on a monthly basis for different activities. The first event is scheduled for Sat., Oct. 20th.

Kelly also encouraged all to attend the "Way Forward" discussion at Centenary on Sun., Sept. 30th, at which Bishop Ough will discuss the details of the plan the Council of Bishops is recommending at the Special Session of the General Conference in Feb. 2019.

Michelle shared with Council a scholarship application submitted by Ashley Goltermann for her studies as Asbury this year. Paulette Booker made a motion to approve the application for \$1,000 in scholarship funds. Don Putzier seconded. The motion passed.

Kelly McCuaig closed in prayer.

Respectfully submitted by Michelle Behsman.