

Hilltop United Methodist Church

Administrative Council Meeting Minutes

Thursday, March 21, 2019 at 6:30 p.m.

Present: Allison Bass, Kelly McCuaig, Stacy Vanderwerf, Ashley Goltermann, Paulette Adams, Kerry Rausch, Bob Berg, Terry Berg, Paulette Booker, Mark Wright, Michelle Behsman, Onalee Green and John Phelps (via phone).

Allison opened with scripture (Joshua 1:9) and intentional prayer.

Visioning: Pastor Kelly talked about the transition of youth and family ministry. He announced that Robin Staloch is stepping down as Children's Ministry Coordinator and with his and Ashley's departure he sees opportunities for growth and healthy transition. Pastor Matt Sipe, Pastor Kelly, SPRC, and the chair of youth family ministry will discuss the future.

Approval of Minutes: Paulette Booker moved to approve the February Ad Council minutes. Bob Berg seconded. Motion carried.

Upward: Paulette Booker thanked the confirmation students for ushering. The Upward team is working on the Stations of the Cross for Holy Week and is seeking volunteers to assist.

Inward: Stacy Vanderwerf reported that 18-20 people are in Connect Academy and they are currently reading Sacred Rhythms by Ruth Haley Barton. Stacy has begun planning for year C.

Outward: Paulette Adams reported that Operation Christmas Child will be November 18-25, 2019.

Trustees: Bob Berg had nothing to report.

Finance: Kerry Rausch presented the January and February financial reports stating that expenses exceeded income. January expenses were \$33,018.15 and income was \$22,689.27. The check register balance at the end of the month was \$21,576.81 with \$18,538.45 designated, leaving a working balance of \$3,038.36. February expenses were \$31,659.81 and income was \$26,385.17. The check register balance at the end of the month was \$16,302.17 with \$16,953.19 designated, leaving a negative working balance. Mark Wright spoke about Pastor Kelly's recent sermon; how giving should be strategic, sacrificial and spontaneous. After reviewing our finances, he recommended that finance reforecast the budget, creating a zero-based budget and base spending on actual offering plate receipts. Mark would like to improve communication between finance and trustees and examine procedures. He also recommended review of the endowment fund. Stacy Vanderwerf made a motion to approve the January and February finance reports, Terry Berg seconded. The motion carried.

SPRC: Pastor Ashley reported that the Wesley Foundation will be responsible for hiring a new campus minister while the SPRC will hire a youth director. Hilltop will partner with the campus ministry and contribute as able, but the Wesley will move towards being a separate ministry.

Youth and Campus: Pastor Ashley reported that her last day will be June 2 and she will be moving to Evanston, IL to attend Northwestern. The Youth Ministry Action team is working on summer plans for Hilltop youth. Eight boys from Hilltop will be attending the District Youth Retreat the last weekend of

March. Now that the snows have ended, the Flamingo Fundraiser will re-launch Easter Sunday, culminating in a Flamingo Fiesta in August.

The Wesley Foundation Board met with student leaders to discuss the future of the campus ministry. Paulette reported that there were three Sundays in April that the students will be meeting at Hilltop and she is looking for volunteers to provide a meal. She mentioned the board's intention to seek founding partners for the Wesley. May 5th will be the final Sunday meeting of the "20-somethings", as that week is finals and the end of the semester.

Stewardship: Kelly reported that after three Sundays of the Generosity Snowball Challenge, \$1,461.00 has been pledged monthly. This includes new pledges and increases in previous pledged giving and most will be received as ACH payments.

Endowment Fund: John Phelps presented the endowment reports stating the Education and Leadership Fund has a balance of \$33,948.70 and the Property Fund has a balance of \$18,528.70. See attached report.

New Business: Allison Bass reported that Kent Bass and Kerry Rausch will be chairing the Christmas Eve Cookie outreach event this year.

The meeting concluded with the breakthrough prayer at 7:50 pm.

Respectfully submitted by Michelle Behsman