

**Hilltop United Methodist Church
Administrative Council Meeting Minutes
Thursday, February 15, 2018, 6:30 pm**

Present: Allison Bass, Shannon McCuaig, Bonnie Weingartz, Robin Staloch, Kerry Rausch, Kelly McCuaig, Stacy Vanderwerf, Paulette Adams, Don Putzier, Bob Berg, Paulette Booker, Ashley Swoboda, Michelle Behsman.

The meeting was called to order and opened in prayer by Allison Bass.

Pastor's Report: Kelly shared that at the beginning of the Missional Church Consultation Initiative (MCCI) that the leaders of the church are asked to complete a Leadership Component Assessment. This assessment was then completed by all in attendance and the results were shared with the group. The assessment measures gifts in the following categories: Spiritual Shepherd, Vision Crier, and System/Tasks Organizer. Kelly explained the traits and strengths for each of these leadership types and how these traits influence communication and understanding.

Approval of minutes: Minutes from the January 18, 2018 meeting were available for review. A motion was made by Kerry R. to approve the minutes as presented. Bob B. seconded. The motion passed.

Upward: Paulette Booker thanked the choir for singing at the Ash Wednesday service and for their graciousness in offering seats to those in attendance. Paulette reported that no one attended the last Worship Support Team training. The team meets on the 18th to discuss Holy Week and plan for the Stations of the Cross. She was also pleased to announce that there are four new people on the artistic illustration team: Barb & Art Keith, Shanna Blomquist, and Lorna Kennedy.

Inward (Nominations/Leadership): Stacy Vanderwerf reported that winter Connect Groups were filling up and starting soon. At the first meeting of the Faith Works group, 54 kits were assembled for the homeless with the help of \$350 in donations, as well as other supplies. The next Faith Works will meet March 10th.

Outward: Shannon McCuaig reported that the team collected and delivered valentines to Kennedy Elementary for use by students in need. She also reminded Ad Council that Hilltop would be serving the noon meal at the Salvation Army the coming Sunday.

Trustees: Bob Berg reported that handicapped rails had been installed in both the men's and women's bathrooms. The trustees were still working on solutions to the chilly women's bathroom. The team approved leveling the ramp behind the altar in order to provide more space for the worship band. Paulette A. asked about handicap access to the altar and Bob responded that the ramp can be easily removed if needed. Paulette B. stated that all activity currently takes place at the same level and that there is no need to have ramp access to the altar.

Bob also reported that the current water heater was installed in 1993 and that three bids had been received for replacing the unit. They expected the cost to be approximately \$5000. The finance team recommended that funds, set aside for future maintenance, be used for the new water heater. Kerry R. made a motion to approve the purchase using funds from the building improvement fund and Paulette B. seconded. The motion carried.

Finance Report: Kerry Rausch reported that January expenses were \$34,928.66 and income was \$43,259.30 with an ending checking balance of \$60,383.79. Less \$53,306.32 in designated funds, we

have a working general fund balance of \$7,077.47. Giving to the general fund has remained constant in the last three years, while expenses have not. \$20,000 has been moved from the increase fund to the general fund for the increase in staff expenses. Kerry reported that she had met with Kelly to discuss the stewardship campaign for this year. Paulette A. made a motion to approve the finance report. Don P. seconded. The motion carried.

Children's Ministry: Robin Staloch reported that the children's worship was going well with 20 in attendance the previous Sunday. She is working on having the nursery staffed every Sunday and is also looking at ways to have parents register and check-in their kids each week.

Youth/Campus: Ashley Swoboda reported that the youth would be attending a 3 day retreat in March—a youth version of Walk to Emmaus. There are 105 students attending from 10 different churches across Southern Prairie, with Hilltop being one of the largest groups. They had to turn away 3 churches due to limited accommodations at the camp and the planning team will look at a larger camp next year.

Ashley also reported the awesome news that the Higher Education Action Team of the MN Annual Conference had approved the campus ministry request to be an official Wesley Foundation. Ashley and her board of directors plan to have the campus ministry fully funded from outside sources by 2021—and partially funded (50 %) by the end of 2019. She also reported that the college students were now meeting on Sundays from 6-8:00 pm and thanked all those who have prayed for this ministry and have loved on the college students by providing meals.

Technology: Don Putzier reported that 2 new mics with cables and stands were purchased for use by vocalists. He also reported that they had 4 new people joining the Tech team: Juston Cline, Brad Propp, Jocelin Reynolds, and Erin Anderson.

New Business: Allison and Kelly shared that no one had come forward to lead the Pork Feed this year and they suggested that the dinner be put on hold. After much discussion they saw an opportunity to seek other viable options that would allow us to love on our neighbors. A motion was made by Don P. to pause the Pork Feed this year. Paulette B. seconded. The motion carried.

Respectfully submitted by Michelle Behsman