

**Hilltop United Methodist Church  
Administrative Council Meeting Minutes  
Thursday, July 18, 2019**

**Present:** Allison Bass, Matt Sipe, Karin Gavin, Onalee Green, Stacy Vanderwerf, Bonnie Weingartz, Bob Berg, Mark Wright, Terry Berg, Jocelin Reynolds, Paulette Adams, Michelle Behsman, Kerry Rausch, and John Phelps (via phone).

Allison opened with scripture (I Peter 5:7) and invited all to pray as led.

**Visioning:** Pastor Matt shared his thoughts on the role of the church council in building God's kingdom and that the purpose should be looking to the future rather than reporting on the past. He mentioned areas that will need attention in the near future: care of members, connecting and follow up with new visitors, operations on Sunday morning, facility and staffing. Matt found in the first couple of weeks that he was not connecting with new visitors, as they were not turning in Connect Cards. The cards have been simplified and a mission focus has been added as a participation incentive. He also asked for thoughts on a church council book study.

**Approval of Minutes:** Paulette Adams moved to approve the May church council minutes. Mark Wright seconded. Motion carried.

**Upward:** Pastor Matt reported that Paulette Booker has resigned her position as chair of the Upward team.

**Trustees:** Bob Berg provided a detailed written report, but briefly mentioned that the AC is now operating in the West rooms and the water fountain has been replaced. The trustees have been collecting quotes on replacing the dishwasher and shared that finance approved the use of memorial funds for this unexpected need. They are also collecting quotes to repair the flat roof.

**Finance:** Kerry Rausch presented the financial report reporting \$217,593 in cash totals in all accounts at the start of the year. At the end of June there was \$24,400 in operating cash available in general checking. She reported that the finance team was discussing various finance policies. Bob Berg made a motion to approve the finance report and Mark Wright provided a second. The motion carried.

**SPRC:** Pastor Matt thanked Barb Keith and Kim Beaty for arranging the Meet & Greet opportunities. He also shared that he met with Karla Lassonde, SPRC Chair, to vision for future staffing.

**Nursery:** Karin Gavin reported that Britt Cline and Anna Galinat are co-coordinators for the nursery and have been educated on the Safe Sanctuary policy.

**Kids Connections:** Kelly Rivers and Karin Gavin are co-coordinators for Kids' Connection and they are excited about the new curriculum created by Seedbed. Kids' Connection will meet on Sundays from 9:30-10:30 a.m. beginning September 8<sup>th</sup>.

**Youth:** Jocelin Reynolds reported that 38 invites were sent at the start of the summer to Hilltop youth inviting them to the bi-monthly events. They have 30 signed up for the Twins game on July 24<sup>th</sup> and they had a group of youth serve lunch for a United Methodist Archive and History Convention here at Hilltop. They have begun planning for the school year, looking at curriculum and finding leaders. They are excited to have on their team Eleanor McDonough, Jennifer Hilger, and Terry Berg. There will also be

additional help in the kitchen as Bob Berg will be joining Tammy Milbrandt in making Wednesday night meals.

**Pastoral Care:** Pastor Matt spoke about changes to pastoral care sharing that we want to be a church that cares for people.

**Endowment:** John Phelps stated the Education and Leadership Endowment balance is \$35,444.92 which is up 11.3% for the year. The Property Fund Endowment balance is \$19,540.22, up 12.4% for the year.

**Old Business:** None

Pastor Matt closed the meeting with prayer at 8:07pm.

Respectfully submitted by Michelle Behsman