

Hilltop United Methodist Church
Administrative Council Meeting Minutes
Thursday, May 21, 2015, 7:30 pm

Present: Pastor Fred, Herb Fast, Paulette Booker, JoAnn Hutchinson, Paulette Adams, Michelle Behsman, Terri Horn, Karen Frydendall, EJ Scharmer, Judy Argetsinger, Eric Mundt and Margaret Beaty.

The meeting was called to order by Paulette Adams.

Approval of Minutes: A motion was made by JoAnn Hutchinson to approve the minutes of the April 16, 2015 Ad Council meeting, Eric Mundt seconded. Motion carried.

Pastor's Report : Fred reminded council that even without trying, we ARE growing and he encouraged council to continue thinking about how to "Act our size" while preparing for growth. Fred shared his schedule through the end of June. The date to receive new members is May 24th. He will be at the Annual Conference Session May 27th-29th. Kent Clark will preach on May 31st. Confirmation Sunday will be June 7th and Fred's last Sunday in the pulpit will be June 14th. Pastor Neil Westby will be on call June 15th-28th, preaching on June 21st. Kelly's first Sunday in the pulpit will be June 28th. The McCuaigs will arrive mid-June, but he asks that Hilltop allow them time to get settled and to remember Kelly's first official day on the job is June 28th.

Trustees Report: Eric Mundt reported that the black dirt had been delivered, low areas are filled and grass seed planted. The grass is starting to come up and there are stakes to keep cars from driving over new grass.

The parsonage remodeling is going very well; painting is almost complete, the bathtub has been refinished, and the dishwasher will be delivered soon. There was an issue with the sump pump, but Jetter Clean was called for service. He thanks the Doug and Nate Smithson for treating the church lawn for dandelions.

Finance Report: JoAnn stated that the Dean Marble annuity paperwork had been completed and mailed. Concerning the April finance report, the Easter flower income was \$78.04 short and there was question as to whether all received income was accounted for accurately. We are averaging \$22,8800 in monthly income, which is \$3500 more than 2012. In June we will move half of the budgeted amounts from Church Roof Fund, Landscaping, and Future Maintenance from General Checking into the Building Improvement Fund. We have been moving donations received for the Increase Fund from General Checking into a separate savings account and we currently have just over \$22,000 in that account. Terri Horn motioned to approve the finance report. Judy Argetsinger seconded the motion. Motion carried.

Endowment: JoAnn reported the United Methodist Foundation is paying Hilltop 75% of the dividends and reinvesting 25% in the endowment. We received a dividend payment of \$147.62 and it will be designated for either Equipping Leaders or Ministry Candidate Support.

Missions: Margaret Beaty reported that the beam had been collected by Habitat for Humanity with approximately \$18.00 in donations. She praised Mark & Deb Oachs for their leadership in serving the Salvation Army Noon Meal scheduled for May 31st. Hilltop will serve again on August 16th and

November 15th. The mission focus for July-September will be school supplies and the Backpack Food Program. They will collect school supplies in July and food/donations for Backpack in August and September. The team is still deciding on a mission focus for the fourth quarter.

SPRC: Fred shared Kari Juni's report from SPRC. The team has scheduled a farewell reception for Pastor Fred on June 14th following worship. The McCuaigs arrive June 19th and asked for help with childcare, which EJ has lined up youth to help. His first Sunday is June 28th and there will be a welcome reception following worship that Sunday. The team will meet June 2nd to discuss summer "Meet & Greet" gatherings for Pastor Kelly and family to become better acquainted with members of Hilltop.

Education: Paulette shared Karin's report. Recognition Day occurred on May 17th, 2015. All students received a certificate for attending Kids' Kinexion. The students that were not in attendance were mailed their certificates. Volunteers received a thank you and small gift for their dedication to Kids' Kinexion. Kids' Kinexion donated their offering to Heifer International with a total amount of \$95.84. Jocelin Reynolds and Karin will be meeting in June to review the responsibilities of Education Coordinator for Kids' Kinexion.

Worship: Paulette Booker reported that the team is focusing on special worship services - Confirmation Sunday and Pastor Kelly's first Sunday.

Youth: EJ reported that she will continue to meet with students over the summer on Wednesday nights.

Parish Nurse: Judy reported that 38 units of blood were collected at the last blood drive. The next drive is scheduled for October 9th and she is looking for someone to take the lead on future blood drives.

Pastoral Care: Paulette Adams reported that a couple of volunteers have prepared and frozen meals to be kept at Hilltop for members in need. Fred mentioned that Mary Martha may also prepare meals to freeze during one of their monthly meetings.

Technology: Sim Sound has been called to check out the hearing assist devices. There are some areas of interference in the sanctuary which hopefully can be eliminated. People who use the devices should be told they might need to move a few feet one way or another after they turn on the device to be sure they have a clear signal in the meantime.

New Business: Fred motioned to award \$750 in scholarship to JJ Morgan and Kelly McCuaig. Eric seconded. Motion carried. There was discussion of increasing this budget item for 2016. JoAnn made a motion to cover licensing expenses for Terri Horn from the Unforeseen Ministry budget line item. Judy seconded. Motion carried.

Next Meeting/Adjournment: The next meeting will be on Thursday, June 18, 2015 at 7:30 pm. Pastor Fred closed with prayer. Meeting was adjourned.

Respectfully submitted by Michelle Behsman.